



2026 CONSERVATORY
PROGRAMS —————
F L O R E N C E

FILMMAKING
ACTING FOR FILM

NYFA | NEW
YORK
FILM
ACADEMY



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WELCOME!

Welcome to the New York Film Academy's Spring, Summer and Fall Programs in Florence, Italy. We are looking forward to a beautiful experience of filmmaking and acting for film.

The school is within easy access of some of the most beautiful sights in Florence. We feel it's the perfect place to learn the art and craft of filmmaking and acting for film.

We look forward to seeing you in Florence!

Sincerely,

Diana Santi

Director, NYFA Florence

BEFORE YOU ARRIVE

FILMMAKING

Filmmaking students should begin thinking of music they might want to use and bring music files with them to the workshop.

While there is no required reading, we have found to be an excellent resource "Film Directing: Shot by Shot" by Stephen Katz.

ACTING FOR FILM

Acting for Film students can prepare by watching their favorite actors and notice what it is about them that makes them stand out. Take note of specific scenes and performances that move you. Read a variety of plays and film scripts, and if there is a particular one you'd like to perform, bring it with you. Your instructors may be able to integrate it into your class.

For books on acting and technique, check out: "Acting for the Camera: Back to one" by Peter A. Stone, "On Acting" by Sanford Meisner or "A Dream of Passion" by Lee Strasberg.



ARRIVALS

Please make arrangements to arrive on the Sunday start date of your program.

BY PLANE

Located four kilometers from the center of Florence, Amerigo Vespucci Airport is small and efficient.

BY BUS & TRAMWAY

The local buses and tramways run to and from the airport. The service starts at 5 a.m. and ends at 12:30 a.m. The frequency of the trips are different depending on days and times. There are boards with timetables indicating frequencies and time slots. You can buy tickets from the bar at the airport before you get on or on board.

It takes about 20 minutes to reach the bus station located in front of the central railway station (S.M. Novella).

BY TAXI

Some students may wish to take a taxi directly from the airport to their residence. Only take official taxis. The price from the airport to the registration office is approximately 25 euros. They will charge an additional fee for the luggage.

There is also an extra charge on Sundays and holidays. Most drivers are honest, but check that the meter is switched on and showing the minimum fare before you begin your journey.

Information Ataf (city bus line):

Phone: 800.424500

www.ataf-bus.it/it/orari.html

TRAVELER'S DETAILS

All students visiting Italy from any other country must have a full, current passport. Vaccination certificates are not necessary.

The U.S. government has prepared a detailed information sheet for students studying abroad.

studentsabroad.state.gov for tips on preparation, safety, and more.

Students from other countries should check their own government websites for information.

Before you begin this experience, there are a few administrative requirements to address. Please note that the following does not apply to you if you hold an Italian or EU passport.

If you do not have an Italian or EU passport, you must apply for a nulla osta (entry clearance) at your local Italian Embassy or Consulate. As this can be a complex process, many of our students choose to hire a consultant for assistance.

We have found that many students have had success working with Labora S.r.l. If you would like to contact them, their information is as follows:

Labora S.r.l.

Telephone: +39 055 50213

Email: cristian@laborasrl.com
(Mr. Cristian Duca) or
ginevra@laborasrl.com
(Dr. Ginevra Villi)

Please remember that the choice to apply independently or use a consultant is entirely yours.

REGISTRATION & ORIENTATION

Registration and orientation for all students will take place at the registration office (address below).

Sunday, September 20, 2026 at 10:00 AM

Please make sure to arrive in Florence on time to check in at our registrar office.

REGISTRATION OFFICE ADDRESS:

Via Torta, 9
First Floor
Florence, Italy 50122



BEGINNING OF CLASSES

Beginning of classes for all programs will take place at school.

Sunday, September 20, 2026

- following Registration and Orientation.

Please plan to remain at the school until 5:00 PM. A city tour of key scouting locations will be included as part of the first day's activities.

SCHOOL ADDRESS:

Via Torta, 9
First Floor
Florence, Italy 50122
+39 055 269 9556



SAMPLE ACTING FOR FILM SCHEDULE

MONDAY

10:00 a.m. - 1:00 p.m. Acting Technique
2:00 p.m. - 5:00 p.m. Monologue

TUESDAY

10:00 a.m. - 1:00 p.m. Voice & Movement
2:00 p.m. - 5:00 p.m. Acting for Film

WEDNESDAY

10:00 a.m. - 1:00 p.m. Monologue
2:00 p.m. - 5:00 p.m. Voice & Movement

THURSDAY

10:00 a.m. - 4:00 p.m. Shooting Monologue

FRIDAY

10:00 a.m. - 1:00 p.m. Voice & Movement
2:00 p.m. - 5:00 p.m. Improvisation

SAMPLE FILMMAKING SCHEDULE

MONDAY

10:00 a.m. - 1:00 p.m. Camera
2:00 p.m. - 5:00 p.m. Directing

TUESDAY

10:00 a.m. - 1:00 p.m. Writing
2:00 p.m. - 5:00 p.m. Camera

WEDNESDAY

10:00 a.m. - 1:00 p.m. Directing Actors
2:00 p.m. - 5:00 p.m. Lighting

THURSDAY

10:00 a.m. - 1:00 p.m. Directing
2:00 p.m. - 5:00 p.m. Camera Tests

FRIDAY

10:00 a.m. - 1:00 p.m. Editing
2:00 p.m. - 5:00 p.m. Crew Meeting
5:00 p.m. - 5:30 p.m. Equipment Check - Out

SATURDAY & SUNDAY

Shooting Mise-en-scène

(Curriculum, assignments & activities subject to change)

SAMPLE FILMMAKING BUDGET

All filmmaking students will shoot on HD using SD cards. They will edit digitally and save their work to a hard drive.

Prices:

Students may bring their own compatible hard drives from home or purchase in Florence at an electronics store such as Euronics or at the local apple store.

Please note, some students may want to purchase a second drive to back up the media.

These costs do not include additional expenses a director may choose to incur for props, wardrobe, effects, transportation, food, and other items, depending on the scale of the project.

Please note that the quality of your film will depend on how effectively you tell your story, not on the amount you spend.



LIVING IN FLORENCE

HOTEL & DORMS

B&B HOTELS - Hotel Firenze City Center

Viale Giovanni Amendola 34, Florence, 50121
+39 055 2343201

The New York Film Academy recommends optional, simple and convenient housing in a dormitory type facility managed by B&B Hotels Italy. The facility is in the center of Florence, walking distance to the Campus of the New York Film Academy, very close to Piazza Santa Croce, and in a very nice neighborhood that offers a great choice of restaurants, bars, cafes and grocery stores.

The B&B Hotel offers single and double room accommodations, however all the requests are upon availability. No allotments guarantee. Room amenities include a private bathroom, refrigerator, WiFi, cable television, room to study, and room cleaning once a week. The facility has sharing microwaves, ice machines and refrigerators. Breakfast is included.



YUGO FLORENTIA LIVING - Viale della Toscana

Viale della Toscana 10, Florence, 50127
+39 327 522 6782

Florentialiving@yugo.com

In addition NYFA recommends a couple of Dorms option about 30 minutes from school with the tramway in the new and hip San Donato, neighborhood and Rifredi.

Students enrolled in semester-length courses at NYFA can choose a housing option with Yugo Florentia Living at Viale della Toscana 10 Florence, 50127. Amenities include a single room with a private bathroom and kitchen, AC, Internet, refrigerator, study room, and room cleaning services once weekly.



CX FLORENCE | Rifredi

Viale G. Battista Morgagni 51-55

CX is a Student Housing Company. But that's really underselling who we are. At our core, we exist to provide students, professionals, digital nomads from all over the world, a living environment and experience that will help them achieve their goals and live their dreams.

How to reach?

Amerigo Vespucci Airport

14 min. by car | 30 min. by streetcar (T2)

Santa Maria Novella Station

15 min. by car | 22 min. by streetcar (Ti)

Additional Services:

Kitchen Set: Tableware & utensils - €70

Housekeeping Set: Weekly cleaning & linen change - €115/month

Laundry: Washing/drying - €2.50 each

On-Demand Cleaning: €15 per 30 minutes



HOUSING PRICES

1-Year Acting for Film Program (2 semesters)

1-Year Filmmaking Program (3 semesters)

B&B Hotels

Each Semester - 93 nights (Single Room):

€7,600

YUGO Florentia Living

Each Semester - 98 nights (Single Room):

€3,850

CX Florence | Rifredi

Each Semester - 98 nights (Single Room):

€3,377

For booking your room please send an email to italy@nyfa.edu.

Housing prices are subject to change please verify the current rate by sending an email at italy@nyfa.edu.

APARTMENTS

If you're looking to book an apartment, NYFA recommends two trusted online platforms [booking.alfredstays.com](https://www.booking.com) and [housinganywhere.com](https://www.housinganywhere.com).

ALFRED

We are your one stop shop to help you feel at home away from home.

Contact us via whatsapp or email for your accommodation needs in Florence!

Whatsapp: +39 3498616922

Email: booking@alfred.xyz

HOUSING ANYWHERE

To find student accommodation, visit the [NYFA rental platform powered by housingAnywhere](https://www.housinganywhere.com), where you'll find verified listings from private and professional landlords.

As a NYFA student, you'll receive a 30% discount on the booking fee. Simply pay the full amount upfront, and your discount will be refunded to your payment method within 5 business days.

For more information or support, contact vip@housinganywhere.com

PERSONAL SAFETY GUIDELINES

Florence is one of the most exciting and vibrant cities in the world. All of our past workshops have gone smoothly with no safety problems whatsoever.

At all times students should exercise the same caution appropriate to any new environment: do not walk around alone, do not openly wear expensive jewelry, do not display cash in public, and beware of pickpockets. If you feel insecure about any location or situation, trust your instincts. Ask our staff if you are unsure of the safety of any area.

Always use the official taxis, with the license number clearly displayed. When you call for

a taxi, make sure you are given the code name of the driver, for example, "Napoli 37." For Radio Taxi service you can call 055-4242 or 055-4390.

EXPERIENCE ITALY

Students will be immersed in the Italian community and culture, providing the opportunity to explore and perhaps develop an understanding of the language.

All of our programs are taught in English, but we recommend that you bring a pocket English/Italian dictionary.

THINGS TO BRING

If you bring computers, appliances or electronics, you will need adapters for the European type outlet. Make sure your computer or appliance can be used with the 220 volt European wall current, otherwise it may be damaged. You will be working on external Hard Drives to manage your project materials.

If you have your own Hard Drive of at least 1 Terabyte, which does NOT require an external power supply and is Mac compatible, please feel free to bring it.

For convenience, these items will be available for purchase at the New York Film Academy, or student may purchase in Florence at an electronics store such as Euronics.

For Acting for Film Students:

We also recommend bringing a yoga mat with you if you have one. If not, you may purchase it once you arrive in Florence.

DINING

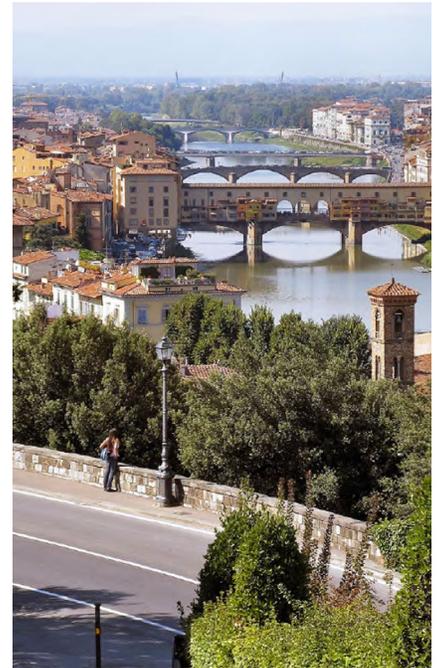
Excellent and affordable produce markets abound in Florence, so you can buy food and keep some with you. The streets of Florence are dotted with restaurants and cafes, so everyone can find something to their taste.

MONEY & BUDGETING

No two people have the same financial needs. Costs vary greatly depending on what kind and how much food you eat, how many films and concerts you attend, and how much you like to shop.

Estimated Monthly Expenses:

- ~ Food \$800
- ~ Entertainment \$150
- ~ Transportation \$200
- ~ Miscellaneous \$100





FILMING IN FLORENCE

Florence is considered one of the most beautiful cities in the world and there are countless, stunning locations for filming. Students may also shoot outside of Florence, but will be responsible for the organization and expenses for their shoots.

View videos and learn more about NYFA Florence:



The budget shown here is based on an average student's normal monthly expenses beyond tuition and housing, assuming that you will live moderately.

CURRENCY

Students who have personal bank accounts at home will find ATMs plentiful and will receive an excellent exchange rate.

Credit cards are also a good option for purchases and cash through one of many Visa or American Express cash machines or offices. If you will be using credit or debit cards, call your bank(s) and inform them of the dates you will be in Europe; otherwise, when foreign transactions appear, they may think your card has been stolen and temporarily lock usage on it.

It is a good idea to bring some foreign currency with you (100-200 euros) for taxi and initial expenses. Students may cash traveler's checks or change currency at most banks abroad. Traveler's checks are a good option for reserve funds. Personal checks will NOT be accepted.

TRANSPORTATION

Florence is a pedestrian city, so most travel is done by foot so as to enjoy the sights and culture.

PHONE

We recommend contacting your cell phone service provider regarding your coverage in Florence. SIM cards are readily available, if needed.

ABOUT FLORENCE

Florence, the birthplace of the Renaissance, is a city that has inspired and nurtured artists for centuries. The first republic in Europe and the home of the Medici dynasty, Florence at its zenith was the cultural capital of the world – the magnet that drew artists, minorities, progressives, traders, the wealthy, and leaders from around the world. Florence today still buzzes with this vibrant history and inspires the next generation of creative minds, and it is considered one of the world's most outstanding cities to learn and practice the visual and creative arts, as the landscape bursts with beauty and stories abound in every palazzo and building.

Florence and all of Tuscany provide perfect open-air sets for shooting movies and learning the craft of filmmaking. The city's architecture is breathtaking: monuments, churches, bridges and ancient statues decorate the city in an incredibly unique way. Magnificent art galleries, including the Uffizi Museum contain some of the most famous works of the most important artists in the world.

Florence and Tuscany have been the set for many famous movies, such as *Room with a View*, *Hannibal*, *Under the Tuscan Sun*, *The English Patient*, *Inferno*, and many others.

Students are encouraged to scout locations and shoot their films using these amazing venues as backdrops for their movies. Students are also encouraged to explore and utilize other picturesque towns, such as Fiesole, Pisa, Lucca, Siena, and Chianti and to utilize these small towns and the natural environment of Tuscany as their sets – all a short bus or train ride away.

FINAL SCREENINGS

Final screenings will be scheduled on the last day of your program and will include the awarding of certificates. Screening times will be announced, but will begin in the late afternoon.

DEPARTURES

After the final screenings on the final day of your program, students will have time to say goodbyes, go back to their favorite café, buy some gifts for people at home, and pack.

EMERGENCY NUMBERS

In case of an emergency, call **112** for ambulance, fire services, police, medical emergencies, or general SOS assistance.

US Embassy

Lungarno Vespucci

38-50123 Florence, Italy

Tel: (+39) 055-266-951

Fax: (+39) 055-284-088

it.usembassy.gov/embassy-consulates/florence/

HOSPITALS:

Policlinico di Careggi

Viale Morgagni, 85

Tel: 055-427-7111

Ospedale S. Maria Nuova

Piazza S. Maria Nuova, 1

Tel: 055-275-81

MEDICAL SERVICE:

24-hour Medical Service

English, German and French speaking practitioners and specialists on call 24 hours per day.

SURGERY OPENING TIMES:

Monday to Friday from:

11 a.m. - 12 p.m. and from 5 - 6 p.m.

Price: Fee-paying Service

Via Lorenzo il Magnifico, 59

Tel: 055-475-411

Fax: 055-474-983

Email: medserv@tin.it

LOCAL PHARMACIES:

Farmacia Comunale, 13

24 hours a day

Interno Stazione S. M. Novella

Tel: 055-289-435-216-761

MEDICAL CARE

Visitors from outside the European Union should take out a comprehensive insurance policy that covers emergency medical treatment.

If you require any prescriptions, bring a supply of medicine with you that will last the duration of your stay. You should bring your prescription with both the generic and trade name of your medicine clearly written on it, and also an explanation of what the medicine is for. If you have any medical condition that is liable to occur, please bring with you any past important medical records and information that may assist you during your stay.

Bring plenty of high-potency sunscreen. Do not underestimate the power of the Tuscan sun.

RULES & REGULATIONS

CLASSROOM RULES

1. Tardiness to class is not acceptable. If you are more than 15 minutes late, it counts as one absence. Three absences from class may result in disciplinary action or being dismissed from the program.
2. There is no food or drinks allowed in the editing room.
3. Any damage done to the computers or classroom space will result in students being fined appropriately and may result in dismissal.
4. Any damage to equipment that is checked out to a crew is the responsibility of the whole crew and they will be charged accordingly. Each member will be responsible for an equal portion of the charge if damage done is not found to be the responsibility of one individual.

FILMING RULES

1. If you are the director of the film, you should be the first one on the set and the last one to leave. If you are an actor on the set, you should be there exactly at the time that the director tells you.
2. You should leave a space exactly as you found it. You should be careful

when using ketchup, chocolate syrup, or other “special effects”, and clean it up afterward. If you move anything for a shoot, when your shoot is over, you should move it back.

3. You must treat your crew and actors with respect. If you do not have respect for them they will not have respect for you and you will be left without a crew.
 4. Any use of B.B. guns, switchblades, waterguns, waterballoons, smokebombs, stinkbombs, pyrotechnics or anything else that resembles any of the above are not tolerated by the New York Film Academy. Items such as these will be confiscated. Students may be expelled immediately if caught with any of these items.
 5. Any student who is consistently late, or who consistently refuses to help their classmates during shoots, runs the risk of being expelled from the program.
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IMPORTANT CONTACT INFO

The address of the school:

Via Torta 9
First Floor
Florence, Italy 50122

NYFA LA Office Number: +1-818-333-3558

Florence Office Number: +39 055 269 9556

NYFA Website: nyfa.edu/florence

All questions should be directed to:

Italy@nyfa.edu

Program Director in Italy: **Diana Santi**

diana.santi@nyfa.edu

CHECKLIST

- Reserve transportation in order to arrive on the Saturday before the start date of your program.
- Make sure your visa is approved and/or your passport is valid for at least three months after the end of your stay.
- It is your responsibility to ensure that you have health insurance that covers you in Florence, Italy.
- Please note any allergies, medications, or medical needs on the medical form.

- Tuition is due 30 days before the start of each semester.
 - Inform NYFA of any changes to your address, email or phone.
 - Be sure to bring this packet with you to Italy.
 - Please contact us with any questions or concerns.
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We look forward
to meeting you soon
in Florence!

